

# Training Booking Form



### Training Location

Site/Project / Name

Address

Site Contact      Phone No.

Email Address

### Invoice Details

Site/Project / Name

Address

Site Contact      Phone No.

Email Address

### Course Details

Course	Class Size	Start Time	Cost (EX-VAT)

### Certificate Delivery Address

Address

Contact Name

### Customer Signature

Signature

Title      Name

*By signing this document you agree to our terms and conditions.*

- » Provisional training dates can only be reserved for 24hrs before booking is lost
- » Booking confirmation is only accepted on full completion and return of this form
- » Photo ID Licences and Certificates will be released on receipt of payment
- » if delegate numbers change on the day of training, you will be charged according to the group size

## England & Wales

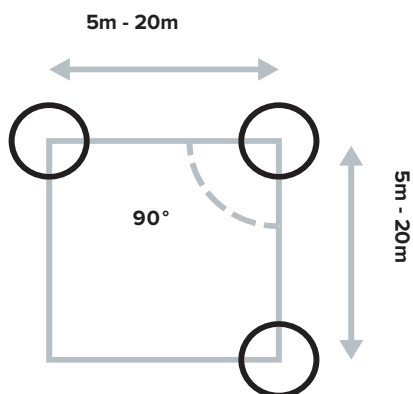
Cancellation/amendments must be notified in writing:

- » Within 10 working days of the course date for zero charge
- » Within 7 working days of the course for a 50% charge
- » At 6 working days or under of the course, the full cost of the course will be invoiced
- » Courses north of Birmingham may incur a travel charge, which will form part of the overall course cost

## Scotland

Cancellation/amendments must be notified in writing:

- » Within 14 working days of the course date for zero charge
- » Within 11 working days of the course for a 50% charge
- » At 10 working days or under of the course, the full cost of the course will be invoiced
- » Courses run in Scotland will incur a travel charge, which will form part of the overall course cost



## ! Site Requirements:

Practical exercises require three anchor points\* placed at right angles and spaced between 5 and 20 metres.

Don't fret if site access is unavailable. We strive to be as accommodating as possible and can conduct practical lessons in car parks, fields and classrooms when necessary!

*\*columns, railings, fencing, metal structures, rebar or anything capable of supporting 300kg.*